

Special Act or Service Civilian Deployment Award

To recognize civilian employees who have done an extraordinary job beyond their job responsibilities while deployed overseas.

Award Eligibility: An employee who is deployed overseas and performs their job in an extraordinary manner above and beyond that which was expected or makes an exceptional contribution may be awarded with a special act or service award.

If an employee is deployed overseas with another Federal/DoD agency, the employee will be eligible to receive an award based on performance from the employee's activity.

Award Amounts:

- Up to \$7,500 for outstanding performance for a six-month tour in an overseas foreign area with Danger Pay of 30-35%;

- Up to \$5,500 for outstanding performance for a six-month tour in an overseas foreign area with Danger Pay of 20%; or

- Up to \$3,500 for outstanding performance for a six-month tour in an overseas foreign area where no Danger Pay is authorized.

Award amounts will be pro-rated for tours less than 6 months (e.g. for a 90 day tour, the amounts listed above would be reduced by ½.)

The deployed employee's home of record activity will be responsible for payment of award.

If an employee is in a danger area for three months and non-danger area for three months, the award will be prorated between the two areas.

The deployed employee's office is responsible for submitting and paying of the deployed employee's award.