

Team Performance Award

The award winners are recognized at the DLA Annual Recognition Ceremony.

The purpose of the DLA Team Performance Award is to increase visibility of organizational goals, advance the use of teamwork in the work environment, and motivate all DLA employees to improve the level of team performance.

The team award consists of a suitably engraved trophy or plaque for the team. Winning team members are each presented with a certificate signed by the Director, DLA, and a medallion/lapel pin (or other form of award to be determined at the time of presentation).

Award Eligibility: This award recognizes any team in DLA, which has improved organizational performance by using structured improvement methods and/or advanced the principles of teaming and teamwork in the work environment. Any formally chartered, permanent, or ad hoc team in DLA is eligible to be nominated for this award. Individuals and organizational groups not structured as teams are ineligible to be nominated for this award, although they may be eligible for other group awards. A “team” is defined as any group of people with similar or diverse skills assembled in the workplace to achieve a common purpose or goal.

For achievements that were based on measurable savings to the organization, cash awards may also be presented as determined appropriate by the award evaluation board. The amount of cash award will be determined by referring to the guidance provided and will be equally shared by all members of the team. Any team nomination, which claims monetary savings as the result of their achievement, will attach substantiating documentation to the nomination. Reported savings should be reflected in budgetary planning for the affected organizational element for the following fiscal year.

The team must have successfully completed its project or mission at the time of the nomination.

Award Submission: Nominations are solicited from the DLA Field Activities (FA) and Corporate Board members. The due dates along with the criteria will be in the nomination call letter. Nominations are to be forwarded to DLA Human Resources Policy Office (DHRC-P).

Award Approved by: The Heads of the FA and/or Heads of the Corporate Board members approve the nominations. The Director of an organization may sign as both recommending and approving official.

The HQ DLA Recognition and Awards Board review the nominations and recommend the winners to the Director, DLA for approval.