

Personnel Overseas Bulletin

February 28, 2007

DLA Human Resources Centers (DHRC)
Columbus, OH and New Cumberland, PA

CURTAILMENT OF OVERSEAS TOUR

There may be times when an employee currently on a tour in an overseas duty station may need to request release from their tour prior to its completion. Generally the reasons are beyond the employee's control. The acceptable reasons are covered in the Joint Travel Regulation (JTR).

ACCEPTABLE REASONS FOR RELEASE FROM PERIOD OF SERVICE REQUIREMENT

A. General - An employee serving under a service agreement at any permanent duty station (PDS) may be released from the period of service requirement specified in the agreement for reasons beyond the employee's control that are acceptable to the DoD component. **The commanding officer, or designee, at the employee's assigned activity must make the determination of acceptability.**

B. Acceptable Reasons for Release from Periods of Service Requirements

1. General Examples of acceptable reasons for release from period of service requirements include:
 - a. Illness not induced by misconduct;
 - b. Enlistment or call to active duty in the Armed Forces;
 - c. Exercise of statutory re-employment rights within a time limitation that precludes completion of a period of service;
 - d. Release for the Government's convenience (see NOTE), separation because of physical or mental disqualification, and lack of skill to perform duties for which recruited or any other duties to which the employee could be assigned;
 - e. Separation as a result of reduction in force;
 - f. When employee's services not required for entire period of tour of duty.

NOTE: Employees separated because of illness induced by misconduct or because of misconduct are not separated for the Government's convenience.

2. OCONUS - In addition to the examples listed above, the following are acceptable reasons for employees assigned to an OCONUS PDS:
 - a. The employee's immediate presence is required in the geographical locality in which actual place of residence is located because of an unforeseen emergency;
 - b. Completion of the agreed period of service would result in extreme personal hardship because of circumstances beyond the employee's control, such as conditions seriously affecting the health, welfare, and safety of the employee, serious illness or death in the immediate family, imminent breakup of the family group.

NOTE: Falsification of facts in connection with employment is not a reason beyond the employee's control; or

- c. There are significant changes in the employee's employment situation or loss of economic benefits such as a significant salary loss resulting from a downgrading of the grade level the employee accepted upon assignment, or a significant loss in OCONUS quarter allowance payments resulting from a downgrade as distinguished from a reduction in quarters allowance payment which may be reduced for other reasons.

NOTE: The nature and extent of the "unforeseen emergency" or "extreme personal hardship" must be established to the determining official's satisfaction. **Verification must be received from a reliable and trustworthy source such as private, state, or local welfare agencies; an attending physician; or a local cleric.**

If you have any questions regarding eligibility for a tour curtailment, please contact your servicing overseas HR specialist.

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