

Personnel Overseas Bulletin

February 21, 2007

DLA Human Resources Centers (DHRC)
Columbus, OH and New Cumberland, PA

Temporary Quarters Subsistence Allowance (TQSA)

TQSA is an overseas allowance granted to an employee for the reasonable cost of temporary quarters, meals and laundry expenses incurred by the employee and/or family members. An employee and dependents will be authorized TQSA on page two or page three of the PCS orders. Block 14 on the DD Form 1614 is used to authorize stateside temporary quarters subsistence expense (TQSE).

For PCS moves to an overseas area, TQSA is initially authorized for 90-days. If needed, an extension of up to an additional 60-days may be granted. For PCS moves from an overseas area, TQSA is authorized for a maximum of 30-days.

TQSA commences on the following dates:

-In bound PCS moves (to the OCONUS area)

- the date the employee arrives at a new post (includes family members that have arrived before the employee)

- the effective date of transfer when the employee is already at the post

- the date of return to post by an employee that was temporarily absent within the first 90-days after first arrival (TDY)

-Outbound PCS moves (to the CONUS area)

- the date the employee departs permanent housing and reports to temporary lodging TQSA terminates on the following dates:

-In bound PCS moves (to the OCONUS area)

- the 91st day, if an extension is not approved.

- the date the employee enters permanent quarters

-the date of return to post by an employee that was temporarily absent within the first 90-days after first arrival (TDY)

-the date of separation or termination from a federal agency

-Outbound PCS moves (to the OCONUS area)

- the 31st day

-the date the employee departs the OCONUS area,

-the date of separation or termination from a federal agency

The amount of TQSA that may be reimbursed shall be the lesser of either the actual amount allowable or the actual expenses incurred by the employee and dependents.

The amounts for the first 30 days are:

Initial occupant (employee or family member age 12 or over) – **75% of per diem rate**

Additional occupants (over 12) – **50% of per diem rate**

Dependents under age 12 – **40% of per diem rate**

The amounts for the second 30 days are:

Initial occupant (employee or family member age 12 or over) – **65% of per diem rate**

Additional occupants (over 12) – **45% of per diem rate**

Dependents under age 12 – **35% of per diem rate**

The amounts for the third 30 days are:

Initial occupant (employee or family member age 12 or over) – **55% of per diem rate**

Additional occupants (over 12) – **40% of per diem rate**

Dependents under age 12 – **30% of per diem rate**

If a TQSA extension is granted, costs are computed using the third 30 days rate. If you have any questions regarding TQSA, please contact your servicing overseas HR specialist.

The Personnel Overseas Bulletin will be published on the second and fourth Wednesday of every month.