

Personnel Employee Bulletin

June 6, 2007

DLA Human Resources Centers (DHRC)
New Cumberland, PA and Columbus, OH

COMPENSATORY TIME OFF FOR TRAVEL (CTOT)

On April 17, 2007, the Office of Personnel Management (OPM) issued final regulations on Compensatory Time Off for Travel (CTOT) which became effective May 17, 2007. In reviewing the regulations, employees and supervisors will notice OPM made a few changes from the interim regulations which were published in 2005.

Two of the more prominent changes are:

- 1) Employees are no longer required to subtract bona fide meal periods when calculating how long they were in a travel status; and
- 2) Guidance is included on how to compute CTOT when traveling across more than one time zone.

Further, several issues were clarified including: (1) when an employee's travel begins and ends; (2) the order in which CTOT earned would be used; and (3) language confirming compensatory time for travel may not be earned in connection with travel for union activities.

A more detailed explanation of CTOT to include frequently asked questions and answers can be found at https://www.opm.gov/oca/pay/HTML/compensatory_time.asp.

For additional information, please contact your servicing DLA Human Resources Center, <http://www.hr.dla.mil/cntctus.htm>. The Personnel Employee Bulletin will be published on the first and third Wednesday of each month.