

Personnel Employee Bulletin

December 3, 2008

Using myPay Saves DLA Money

According to the Defense Logistics Agency (DLA) Chief Financial Officer, Mr. Tony Poleo, "The Defense Finance and Accounting Service (DFAS) charges DLA an additional \$0.46 cents for each hardcopy LES [Leave and Earnings Statement] produced than what is charged for an electronic LES, and more than two-thirds of the Agency's employees still elect to receive the hardcopy documents." Do you realize how much that is costing the taxpayers every two weeks? More than \$7,200. A year? Approximately \$188,200.

If you are currently receiving the hardcopy LES, please consider turning it off. You can do that simply by going online to <https://mypay.dfas.mil>. Enter your LoginID (SSN) and PIN; agree to the terms of the user agreement; and select Turn off Hardcopy of LES. (If you need help with your PIN, contact the myPay helpdesk.) Also, if you don't want to continue to use your SSN as the LoginID, you can change it in the Personal Settings Page area.

The benefit to not having your LES sent through the mail is the increased security for personal information because the paper copies are vulnerable to theft in unsecured mailboxes. DFAS officials stress that myPay is completely secure and the system uses a variety of security measures to protect data being transmitted. Online access also gives you pay information the Wednesday before pay day. That's days before you receive the hardcopy LES in the mail. (If you ever need a paper copy of your LES, W-2s or other forms, you can print them from myPay.) And myPay also allows you to perform a number of pay related transactions (e.g. start/stop/change allotments/bonds, change your direct deposit information) online instead of having to submit hard copy documentation to your payroll office.

Using myPay to access your LES is a win-win situation for employees and the government. Customer support for myPay is available toll free by telephone at 1-888-332-7411 from 7 a.m. to 6:30 p.m. Monday through Friday.