

Special Edition of the Personnel Employee Bulletin

August 19, 2010

DLA Learning Management System (LMS) Upgrade

The Defense Logistics Agency (DLA) is deploying an upgrade to the Learning Management System (LMS) on August 25, 2010. Users of the system will see an improved home page making navigation to different screens within the application more intuitive.

Users will experience new ways to locate and perform actions such as being able to use the:

- **To-Do List** (formerly Learning Plan) to see and immediately link to training and learning activities;
- **Easy Links** on the home page as shortcuts to frequently used tasks and actions;
- **Status Pods** to stay on target towards learning goals.

Supervisors will be able to view the training status of all subordinates and directly link to employees' records from an improved organizational chart format.

New terminology incorporated into the upgrade includes:

- **Learning Plan** becomes **To-Do List**
- **Learning History** becomes **Completed Work**

To assist in transitioning to the upgraded LMS, we will provide task specific job aids accessible through the "LMS Guide/Job Aids/Training FAQs" link located on the bottom of most LMS screens. LMS user and supervisor demos will be available for launch from the new LMS News Page.

Questions may be addressed to the DLA Human Resources Services, DLA Training LMS team by selecting the LMS Helpdesk link located on the bottom of most LMS screens.

To contact your servicing DLA Human Resources Services, please reference the following link: <http://www.hr.dla.mil/cntctus.htm>. The Personnel Employee Bulletin is normally published the first Wednesday of each month.