

Special Edition of the Personnel Employee Bulletin

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Have a USAJOBS Account? It's Time to Update!

The USAJOBS maintenance that was scheduled to be completed on October 12 has finished early and the system is now available. At this time the Office of Personnel Management (OPM) strongly recommends that employees with USAJOBS accounts access the system, review their account information, and reestablish job search agents.

Job search agents are an important tool for job seekers – USAJOBS can send an alert email each time a new vacancy announcement is advertised meeting the job type and location criteria set up in the agent. **But the process used to create a job search agent has changed – and agents created before October 11th are no longer active.**

USAJOBS has changed in other ways to improve the job search and application experience. They've added a section to help determine whether an applicant meets the eligibility requirements for a vacancy announcement; and they have eliminated the need for entering an SSN into the system.

USAJOBS is used by all Federal agencies to advertise vacancies, so any employee interested in advancement should have an account established and a resume ready. Employees may also wish to remind family members and friends seeking Federal employment about this important USAJOBS change.

The USAJOBS website can be found at <http://www.usajobs.gov>. The 'Help/FAQs' link at the bottom of the home page can be used to get answers to common USAJOBS questions.

For additional information, please contact your servicing DLA Human Resources Services office: <http://www.hr.dla.mil/ContactUs/>
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