



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
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IN REPLY
REFER TO

J-16

SEP 26 2001

MEMORANDUM FOR DLA CORPORATE BOARD
COMMANDERS, PRIMARY LEVEL FIELD ACTIVITIES

SUBJECT: Defense Logistics Agency (DLA) Compliance with National Defense Authorization Act (NDAA) 2000/2001

NDAA 2000/2001 (Attachment 1) mandated/legislated General Officer (GO) management and control over Personnel Tempo (PERSTEMPO).

- PERSTEMPO is the tracking of the number of days that a Service member is deployed.
- The first GO in the reporting chain will (IAW NDAA 2000 Section 991) ensure management of subordinate military members' PERSTEMPO events to preclude any member from exceeding 220 days of deployment within a 365-day rolling window without approval from the proper Service specific authority.
- Military members and their supervisors are responsible for tracking PERSTEMPO events, chargeable and non-chargeable. These events will be reported to J-16, Office of Military Personnel, no later than the 7th day of each month by providing a copy of the completed TDY voucher upon return to home station.
- Supervisors will ensure notification of the first appropriate GO (dependent on Service specific instructions, Attachment 2) in the reporting chain **30 days** before PERSTEMPO events exceed 181 days in a 365-day rolling window. NDAA 2000/2001 specifically requires management of members exceeding 181 days of deployment, which are considered "high-deployment days members."
- Service specific requirements for notification of deployments in excess of 181 days are governed by Service specific policies. HQ J-Staff Directors and Primary Level Field Activity (PLFA) Commanders are required to provide notification **30 days** prior to the threshold being exceeded.
- In the event mission requirements dictate a member's deployment in excess of the 220-day threshold, PLFA Commanders/HQ J-Staff Directors must request approval from the appropriate Service directed authority. Requests must be processed through J-16, Office of Military Personnel, to my office. These requests must be received by the Director, Defense Logistics Agency, at least **60 days** before the 220-day threshold is exceeded.

- The Secretary of the military department concerned shall pay a "high-deployment per diem" of \$100.00 per day for members that exceed 401 days of deployment in a 730-day rolling window. The effective tracking start date was October 1, 2000, which means the first occasion for a member to be eligible to receive high-deployment per diem will be November 5, 2001.
- Each Service member assigned to DLA who is the traveler will add one of the following statements to their TDY orders as appropriate:
 - I certify that the total number of days for this TDY in addition to my current PERSTEMPO chargeable deployment days will not exceed 180 days of deployment within a 365-day period.
 - I certify that the total number of days for this TDY in addition to my current PERSTEMPO chargeable deployment days will exceed the **181**-day threshold of deployment within a 365-day period. Appropriate notification has been made to **Approval Authority**, as indicated by the attachment.
 - I certify that the total number of days for this TDY in addition to my current PERSTEMPO chargeable deployment days will exceed the **220**-day threshold of deployment within a 365-day period. A waiver for deployment is attached.

This policy will be effective immediately.

Questions regarding this policy may be addressed to Ms. Laura Belk on (703) 767-5381, DSN 427-5381, or email Laura_Belk@hq.dla.mil.


JEFFREY R. NEAL
Director
Human Resources

Attachments

Attachment 2 - Service Specific Guidance

<u>Service Guidance</u>	<u>182 Day Threshold</u>	<u>220 Day Threshold</u>
USA Business Rules for the Leader 17 Apr 01	First USA General Officer in the chain of command	First Army Component Commander/Through garrison commander to the Vice Chief of Staff of the Army
USAF Military Personnel Flight Memorandum (MPFM) 00-35 4 Oct 00	First General Officer in the chain of command	Four-star General Officer
USN Individual Personnel Tempo (ITEMPO) Program NAVADMIN 255/00 3 Oct 00	First General Officer in the chain of command	First Navy General Officer more senior than the 182 day approval authority
USMC Marine Corps Deployment Tempo (DEPTEMPO) Policy Guidance ALMAR 026/01 13 Jun 01	First USMC General Officer in the chain of command	First Navy General Officer more senior than the 182 day approval authority